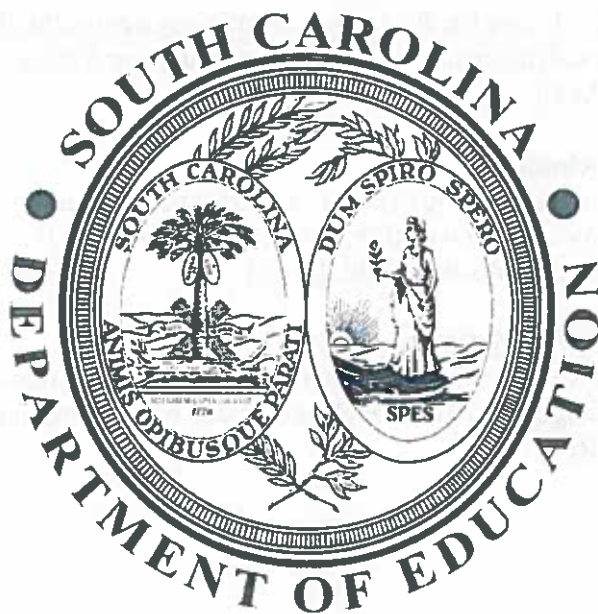


STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION



**2019–20 Career and Technical Education (CTE)
Student Reporting Procedures Guide**

Office of Career and Technical Education

School Year 2019–20

The South Carolina Department of Education does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, veteran status, or disability in admission to, treatment in, or employment in its programs and activities. Inquiries regarding the nondiscrimination policies should be made to the Employee Relations Manager, 1429 Senate Street, Columbia, South Carolina 29201, 803-734-8781. For further information on federal non-discrimination regulations, including Title IX, contact the Assistant Secretary for Civil Rights at OCR.DC@ed.gov or call 1-800-421-3481.

Appendix E

Certifications and Descriptions

Please note that Perkins funds may be used to pay for all of the following certifications/exams:

01 – CompTIA A+

CompTIA A+ is an international industry credential that validates the knowledge of computer service technicians. Earning CompTIA A+ certification proves that a candidate has a broad base knowledge and competency in core hardware and operating system technologies including installation, configuration, diagnosing, preventive maintenance, and basic networking. [\[COMPTIAMARKETPLACE\]](#)

02 – Academy of Info. Technology

The Academy of Information Technology (AOIT) curriculum introduces students to the broad career opportunities in today's digital workforce and equips them with the personal, analytical, technical, and communications skills they need. [\[NAF\]](#)

03 – ARI – Industry Competency Exams (ICE)

The Air-Conditioning and Refrigeration Institute (ARI) certification programs are industry developed, driven, and managed for entry-level technicians who install, service, and maintain HVACR equipment. [\[AHRI\]](#)

[04 – discontinued]

[05 – discontinued]

[06 – discontinued]

07 – AWS

The American Welding Society (AWS) certifies the skills of engineers, inspectors, technicians, and welders. The AWS offers various certification programs to meet a variety of needs, providing students with specialized preparation to expand their knowledge base and to work with diverse codes, standards, and specifications industry wide. [\[AWS\]](#)

08 – Academy of Finance

The National Academy Foundation's Academy of Finance (AOF) introduces students to the broad range of career opportunities in the financial services industry and gives them new choices for their future. [\[NAF\]](#)

09 – Academy of Hospitality and Tourism

The Academy of Hospitality and Tourism (AOHT) provides public high school students with the requisite knowledge and skills for a successful career in one of the world's largest service industries through a curriculum that provides an in-depth look at all aspects from hotel management to sports, entertainment, and event management, and includes the study of geography, economics, and world cultures. [\[NAF\]](#)

249 – Digital Multimeter (DMM) Certification 525

This course, as with all NC3 courses, is designed so that students follow along with the instructor while he/she delivers the curriculum to the students and guides the class through the PowerPoint material. This course is designed to be an instructor led “hands-on” presentation using the tools, equipment, and practice materials. This NOT a “self-study” module student complete on their own. Students are NOT allowed any electronic copies of the curriculum materials. Instructors can photocopy the presentation and hand it out in paper form ONLY. NC3 recommends students use the Flip-book feature built into the exam site to access the curriculum whenever possible. For students to access the Flip-book: 1. Add Users / Create Groups 2. “Assign the Users Groups by clicking “Assign” in the first column below. This “check” provides student access to the CURRICULUM (Flip-book), NOT the exam itself. 3. AFTER completion of the course and all required hands-on practice and lab sheets (if provided), then return to this page and click the “Labs Completed” in the second column. This “check” provides students with EXAM access. [\[NC3\]](#)

250 – Sage 50 Peachtree Accounting Certification

Peachtree is a staple software program used in the accounting world for business and educational purposes nationwide. Peachtree allows users to perform many accounting functions for business, such as journal entries, customer account management and the production of financial statements. There are levels of software available, depending on the business’s size and needs. Obtaining a certification in Peachtree is helpful in proving software skills acquisition and career readiness. [\[SAGEU\]](#)

251 – Direct Support Professional

A Direct Support Professional (DSP) is a person who assists an individual with a disability to lead a self-directed, person-centered, life and contribute to the community, assists with activities of daily if needed, and encourages attitudes and behaviors that enhance community inclusion. A DSP may provide support to a person with a disability at home, work, school, church, and other community places. A DSP also acts as an advocate for the disabled individual, communicating their needs, self-expression and goals. At times as part of their professional duties DSP’s may administer medications in accordance with their employing agency’s policies.

[\[NADSP\]](#) [\[NADSP-REG\]](#)

252 – Yamaha Certification

The Outboard Marine Certification is conducted by Yamaha Motor University. Yamaha offers technicians industry sanctioned certification on the basis of Yamaha’s textbook material. There are 10 modules based on each chapter in the Yamaha textbook. Each module has a review quiz and each module follows the textbook chapters. Once students have completed all chapters and modules, they can take the master test to achieve their certificate in electrical, ignition, fuel systems, lubrication, motor design, gear cases, propellers, motor brackets and boat control.

The certification cost is free to students; however, the textbooks are \$95.00 each. The instructor’s program also has to be certified by Yamaha as a Yamaha Dealer complete with a Yamaha Dealer Number.

