

**From:** franctr@islc.net <franctr@islc.net>  
**Sent:** Friday, November 17, 2023 12:28 PM  
**To:** Bell, Michael <michael.bell@ddsn.sc.gov>  
**Cc:** McBurney, Robert <robert.mcburney@ddsn.sc.gov>; 'Teesha Trapp' <teeshatrapp@schouse.gov>; canice.adams@gmail.com  
**Subject:** State of SC \$50,000 Grant

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you so much for forwarding the required forms.

We have attached:

- A letter with answers to Section D of the Agreement, including mailing address correction.
- The completed Request for Contribution Distribution
- Confirmation of registration with the South Carolina State Procurement Office
- Confirmation of registration with the Secretary of State as a charitable organization

Please let us know if anything more is needed.

With regard to Section E of the agreement: We have reviewed and understand the reporting requirements but are not clear as to when the first Quarterly Report will be due since we have not yet received funds. Please advise as to when the first Quarterly Report is due.

Thank you!

Sr. Canice Adams  
St. Francis Center on St. Helena Island  
843-838-3924  
[franctr@islc.net](mailto:franctr@islc.net)

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## Re: St, Francis Center Allocation

Busbee, Bruce <Bruce.Busbee@ddsn.sc.gov>

Mon 10/23/2023 12:31 PM

To:franctr@islc.net <franctr@islc.net>

Cc:canice.adams@gmail.com <canice.adams@gmail.com>;marciinesscm@hotmail.com <marciinesscm@hotmail.com>

 1 attachments (672 KB)

Vendor registration.pdf,

Sr. Canice and Sr. Marcine,

Thank you. I have received the disbursement form and have begun processing the request. However, there are a couple more steps that will need to be completed before I can have the funds disbursed.

Proviso 118.19 requires that your organization be registered with the SC State Department or that they declare you exempt. DDSN must verify that that has been done. Also, for the state to distribute the funds to the St. Francis Center, you must be registered with the state's financial system (SCEIS) as a vendor. The site for the State Department is: <https://sos.sc.gov/online-filings>.

I am attaching the instructions for SCEIS registration. Once these items are completed, I can complete the allocation process and have the funds released.

I hope this helps. If you have any questions, please call.

Thank you!

Bruce


**BRUCE , MPH**

**BUSBEE**

Budget Director

 Bruce.Busbee@ddsn.sc.gov



 803-898-9740

 3440 Harden Street Ext, Columbia, SC 29203

 www.ddsn.sc.gov



South Carolina  
Department of Disabilities and Special Needs

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**From:** franctr@islc.net <franctr@islc.net>

**Sent:** Friday, October 13, 2023 1:26 PM

**To:** Busbee, Bruce <Bruce.Busbee@ddsn.sc.gov>

**Cc:** canice.adams@gmail.com <canice.adams@gmail.com>; marciinesscm@hotmail.com <marciinesscm@hotmail.com>

**Subject:** RE: St, Francis Center Allocation

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you, Bruce!

The disbursement form was mailed to you yesterday.

**From:** Busbee, Bruce <[Bruce.Busbee@ddsn.sc.gov](mailto:Bruce.Busbee@ddsn.sc.gov)>  
**Sent:** Thursday, October 12, 2023 8:59 AM  
**To:** [franctr@islc.net](mailto:franctr@islc.net)  
**Cc:** [canice.adams@gmail.com](mailto:canice.adams@gmail.com); [marciinesscm@hotmail.com](mailto:marciinesscm@hotmail.com)  
**Subject:** Re: St, Francis Center Allocation

The disbursement form is the most crucial at this time. The quarterly reports will be due approximately 30 days at the end of each quarter.

Quarter 1 will ended September 30,

Quarter 2 will end December 31

Quarter 3 March 31

Quarter 4 will end June 30 ( However, I will need the report in time to send it to the Executive Budget Office per proviso). On June 30, 2024, I will forward the latest quarterly report as required. If you have expenditures during the last month you will need to submit what you have realizing that once your fiscal year is closed we will need to reconcile.

I know that Quarter 1 will not have any expenditures. However, these are awarded based on the state fiscal year.


I hope this answered your questions.

Thanks  
Bruce

**BRUCE BUSBEE, MPH**  
Budget Director

 [Bruce.Busbee@ddsn.sc.gov](mailto:Bruce.Busbee@ddsn.sc.gov)



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 South Carolina  
Department of Disabilities and Special Needs

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**From:** [franctr@islc.net](mailto:franctr@islc.net) <[franctr@islc.net](mailto:franctr@islc.net)>  
**Sent:** Wednesday, October 11, 2023 4:09 PM  
**To:** Busbee, Bruce <[Bruce.Busbee@ddsn.sc.gov](mailto:Bruce.Busbee@ddsn.sc.gov)>  
**Cc:** [canice.adams@gmail.com](mailto:canice.adams@gmail.com) <[canice.adams@gmail.com](mailto:canice.adams@gmail.com)>; [marciinesscm@hotmail.com](mailto:marciinesscm@hotmail.com) <[marciinesscm@hotmail.com](mailto:marciinesscm@hotmail.com)>  
**Subject:** RE: St, Francis Center Allocation

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Thank you, Mr. Busbee,.

We have received your notification and are grateful for support for our Home Repair Program. These funds will enable us to assist many impoverished homeowners in Beaufort County. We've completed the Request for Contribution Distribution.

We understand that both quarterly reports and an annual report are required. The Expenditure Report form states that the form must be submitted by the end of year quarter and by June 30, 2024..

Thank you,

Sister Marcine Klocko  
Sr. Canice Adams  
St. Francis Center

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**From:** Busbee, Bruce <[Bruce.Busbee@ddsn.sc.gov](mailto:Bruce.Busbee@ddsn.sc.gov)>  
**Sent:** Tuesday, October 10, 2023 3:56 PM  
**To:** [franctr@islc.net](mailto:franctr@islc.net)  
**Cc:** Swygert, Quincy <[Quincy.Swygert@ddsn.sc.gov](mailto:Quincy.Swygert@ddsn.sc.gov)>  
**Subject:** St, Francis Center Allocation

Sr. Canice Adams

I look forward to working with you and the St. Francis Center Homer Repari Program thei year. Proviso 118.19 contains an appropriation of \$50,000 to be distributed to the St. Francis Center on St. Helena Islands, SC. . These funds have been released by the Executive Budget Office.

The requirements for processing these appropriations have changed several times during the last several years. I am attaching the forms required by the Executive Budget Office. I have also attached the link to the Executive Budget's Office where these forms are located. Proviso 117.21 also requires that you submit quarterly reports to the Agency and identify any subrecipient non-profit entities.

[https://www.admin.sc.gov/budget/earmarked\\_appropriations\\_reporting](https://www.admin.sc.gov/budget/earmarked_appropriations_reporting)

These will assist in gathering the information that will be needed. Once these are received by my office, we will process the payment to the organization. Please call should you have additional questions.

I hope this information helps.

Sincerely,  
Bruce C. Busbee

**BRUCE BUSBEE, MPH**  
Budget Director

 [Bruce.Busbee@ddsn.sc.gov](mailto:Bruce.Busbee@ddsn.sc.gov)



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 South Carolina  
Department of Disabilities and Special Needs

# St Francis Center in St Helena Is, South Carolina

Home (//eintaxid.com/) / Companies with 'S' (//eintaxid.com/companies/s/) / St Francis Center

## Organization Profile

St Francis Center is a tax-exempt organization located in St Helena Is, South Carolina. The Employer Identification Number (EIN) for St Francis Center is **201717060**. EIN is also referred to as FEIN (Federal Employer Identification Number) or FTIN (Federal Tax Identification Number).

The organization type for St Francis Center is **Association** and its contribution deductibility status is **Contributions are deductible**. St Francis Center is exempted by IRS under the category of Charitable Organization, Religious Organization. The organization is a subordinate in a grouping ruling. The main activities of St Francis Center are

- Special school for the blind, handicapped, etc
- Hospital
- Publishing activities

## Basic Profile

Organization Name	St Francis Center
EIN (Taxpayer Id)	20-1717060

### Contact Address:

Care of Name	% Sister Marcine Klocko
Address Line	Po Box 682
City	St Helena Is
State	South Carolina

## Download PDF (Free)

File size: 487KB. Full Version



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### Tax Exemption Details for St Francis Center

<b>Group Exemption Number</b>	0928
<b>Category under which organization may be exempt</b>	Charitable Organization, Religious Organization
<b>Ruling Date</b>	March, 1946
<b>Deductibility</b>	Contributions are deductible
<b>Foundation Type</b>	Church 170(b)(1)(A)(i)
<b>Organization</b>	Association
<b>Exempt Organization Status</b>	Unconditional Exemption

### Accounting Details for St Francis Center

<b>Asset</b>	0
<b>Income</b>	0
<b>Filing Requirement</b>	990 - Not required to file (church)
<b>PF Filing Requirement</b>	No 990-PF return
<b>Accounting Period</b>	December
<b>Income Amount</b>	(USD)
<b>Revenue Amount</b>	(USD)



**EIN Number:** 04-3844230

**Address:** Po Box 194, St Helena Is, South Carolina, 29920-0194

**Zeta Theta House Of Kappa Gamma Fraternity (/company/061218037-zeta-theta-house-of-kappa-gamma-fraternity/)**

**EIN Number:** 06-1218037

**Address:** 210 Cotton Dike Rd, St Helena Is, South Carolina, 29920-3803

**Blue Cove Foundation (/company/061603878-blue-cove-foundation/)**

**EIN Number:** 06-1603878

**Address:** 1128 Palmetto Pt, St Helena Is, South Carolina, 29920-3015

### What is a EIN Number?

The Employer Identification Number (EIN), also known as the Federal Employer Identification Number (FEIN) or the Taxpayer Identification Number (TIN), is a unique nine-digit number assigned by the Internal Revenue Service (IRS) (format: XX-XXXXXXXXXX) to business entities operating in the United States for the purposes of identification and employment tax reporting.

### What are tax-exempt Organizations?

A company or non-profit which are not liable to pay taxes to IRS are known as tax-exempt organizations. Various organizations such as non-profits, charitable, churches & religious groups, political parties etc. may be tax-exempted by IRS.

**Employer Identification Number (EIN):** The Employer Identification Number (EIN), also known as the Federal Employer Identification Number (FEIN) or the Federal Tax Identification Number (FTIN), is a unique nine-digit number assigned by the Internal Revenue Service (IRS) (format: XX-XXXXXXXXXX) to business entities operating in the United States for the purposes of identification and employment tax reporting. Other commonly used terms for EIN are Taxpayer Id, IRS Number, Tax Id, Taxpayer Identification Number (TIN) etc.

A business needs an EIN in order to pay employees and to file business tax returns. To be considered a Partnership, LLC, Corporation, S Corporation, Non-profit, etc. a business must obtain an EIN. Also, financial institutions such as banks, credit unions, and brokerage houses will not open an account for a corporation without an EIN. Since all corporations - including ones with no income - must file at least a federal income tax return, a corporation operating or incorporated in the United States