

**MEETING SUMMARY OF THE POLICY COMMITTEE**  
**Commission of the South Carolina Department of Disabilities and Special Needs**  
**3440 Harden Street Extension**  
**Columbia, South Carolina**  
**May 11, 2022**

**IN ATTENDANCE:** Chairman, Barry Malphrus; Commissioner Eddie Miller; Commissioner David Thomas  
Dr. Michelle Fry, Lori Manos, Harley Davis, Tracey Hunt, Janet Priest, PJ Perea, Erin Oehler  
Ann Dalton, Courtney Crosby and Colleen Honey

**1. Adoption of Agenda**

Chairman Malphrus requested committee members to adopt the agenda.

As there were no objections, agenda was adopted.

**2. Approval of Summary Notes from the April 12, 2022 Meeting**

Chairman Malphrus requested committee members to adopt the summary notes.

As there were no objections, summary notes from the April 12, 2022 meeting were adopted.

**3. Old Business:**

**A. 413-03-DD: Code of Conduct**

During a previous meeting staff were asked to research whether other state agencies have dollar limits on gifts between co-workers. Language was added to clarify the state ethics law regarding gifts which prevents inappropriate behavior or influence. As there were no objections, the directive will be presented to the full Commission for approval and signing.

**4. New Business:**

**A. 275-01-DD: Missing Property Reporting**

After discussion, the Committee agreed to leave the dollar amount on DDSN property at \$100.00, but add language to section Procedures, I. DDSN Property, to state "up to and including termination." As there were no objections, the directive will be sent for external review and will be brought to the Committee at the next meeting for discussion to forward the directive to the full Commission for approval and signing.

B. 535-02-DD: Human Rights Committee

After discussion, the Committee agreed to add to the section MEMBERSHIP wherein the reappointment was changed to two consecutive terms. As there were no objections, the directive will be sent for external review and will be brought to the Committee at the next meeting for discussion to forward the directive to the full Commission for approval and signing.

C. 104-01-DD: Certification and Licensure of DDSN residential and Day Facilities

After discussion, the Committee agreed to accept staff recommended changes. As there were no objections, the directive will be sent for external review and will be brought to the Committee at the next meeting for discussion to forward the directive to the full Commission for approval and signing.

D. 104-03-DD: DDSN Contract Compliance/Quality Assurance Reviews for Non-ICF/IID Programs

After discussion, the Committee agreed to accept staff recommended changes. As there were no objections, the directive will be sent for external review and will be brought to the Committee at the next meeting for discussion to forward the directive to the full Commission for approval and signing.

**4. Status Update on Directives Referred to Staff**

Ms. Lori Manos gave an update on the following directives:

100-25-DD: Disaster Preparedness Plan for DDSN and Other DDSN Providers of Services to Persons with Disabilities and Special Needs

603-02-DD: Employee Health Requirements

603-05-DD: Policy for Management of Occupational Exposures of Health Care Personnel to Potential Blood Borne Pathogens

The three directives went out for public comment (expires April 21, 2022). No comments were received. Accordingly, staff will present to the Commission for approval and signing at the May Commission meeting.

**6. Adjournment**

The next meeting will take place on June 14, 2022.