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## MEMORANDUM

**TO:** Executive Directors, DSN Boards of Case Management  
CEOs, Contracted Service Providers of Case Management  
Case Management Supervisors

**FROM:** Lori Manos, Associate State Director-Policy *fm*

**DATE:** May 13, 2022

**SUBJECT:** Appendix K - Service Requests

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In late December 2020, the Centers for Medicare and Medicaid Services (CMS) issued guidance to states regarding extension of authorities used during the Public Health Emergency. As a result, the South Carolina Department of Health and Human Services (SCDHHS) requested and received approval from CMS to extend flexibilities granted under the Appendix K. Pursuant to this approval, SCDHHS has given DDSN authority to approve Waiver services under the Appendix K authority through August 31, 2022.

All Appendix K actions and interim procedures will continue to be implemented for DDSN Waivers as outlined in the implementation plan [Click Here](#).

All Case Managers who have services approved through June 30, 2022, that continue to meet the requirements for service extension under Appendix K, will need to submit plan change requests through the normal process. We are requesting that this is done as soon as possible in order to avoid delays in approval. The paper authorization for In Home Support Services approved under Appendix K has been updated on Business Tools.

If you have any questions please contact Jennifer Jaques by email at [jjjaques@ddsn.sc.gov](mailto:jjjaques@ddsn.sc.gov) or Melissa Ritter at [mritter@ddsn.sc.gov](mailto:mritter@ddsn.sc.gov). Thank you.