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**South Carolina
Department of Disabilities
and Special Needs**

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MEMORANDUM

TO: Residential Providers, Executive Directors
Case Management Providers, Executive Directors
Case Management Supervisors

FROM: Lori Manos, Associate State Director-Policy 

DATE: October 21, 2022

SUBJECT: Training Dates regarding Directive 700-09-DD: Determining Need for Residential Services (Effective December 1, 2022)

DDSN Directive 700-09-DD: Determining Need for Residential Services was approved by the Commission on Disabilities and Special Needs in September, 2022. This Directive will become effective December 1, 2022. Because this is a new policy and procedure, training regarding it will be conducted by DDSN. Two (duplicative) training sessions are scheduled. The dates, times, and locations for in-person training are below, along with a link should you prefer to participate virtually. Because space is limited, only one (1) person from each agency may attend the in-person sessions. However, if your agency provides both Residential Services and Case Management Services, two (2) people (preferably one from Residential and one from Case Management) may attend the in-person sessions. Those attending an in-person session must register for the session and may do so at:

<https://www.eventbrite.com/e/determining-need-for-residential-services-tickets-439766261727>

- Thursday November 10, 2022 at 10:30 a.m to 1:30 p.m. In person: DDSN Conference Room 251
or Virtual:

[Click here to join the meeting](#)

Or call in (audio only)
[+1 803-567-1681](tel:+18035671681), 756922869# United States, Columbia
Phone Conference ID: 756 922 869#

- Tuesday November 15, 2022 at 10:30 a.m. to 1:30 p.m. In person: DDSN Conference Room 251 or Virtual:

[Click here to join the meeting](#)

Or call in (audio only)

[+1 803-567-1681,,573156491#](#) United States, Columbia

Phone Conference ID: 573 156 491#

It is anticipated each session will last approximately three hours. Following the training, a recording of one of the sessions will be posted in Business Tools (Videos > Determining Need for Residential Services) for future viewing and reference. The Directive 700-09-DD: Determining Need for Residential Services can be found on the DDSN [website](#). If you have specific questions which could be addressed during the presentations, please submit those as soon as possible via email to Lori Manos (lmanos@ddsn.sc.gov) or Janet Priest (jpriest@ddsn.sc.gov).

Your attention to this matter is appreciated and we hope you will take advantage of this training. Thank you.